

Central Ohio Area Service Committee Meeting Minutes  
15 December 2024

Meeting called to order at 2:00 P.M.

Serenity Prayer recited

Service Prayer read

The Twelve Traditions of Narcotics Anonymous read

The Twelve Concepts for NA Service read

**BACK TO GROUPS:**

- Motions
  - NONE
- Nominations for open ASC positions:
  - Responsibilities described in the [area policy manual](#)
  - Open positions in administrative body includes:*
    - Vice Treasurer- NONE
    - RCM Alternate- NONE
- Nominations for open Ohio Region positions:
  - NONE
- Action items
  - Survey from [NAWS](#)
  - Interim [WSC](#)

**Roll Call:**

As reported on the [sign-in form](#) (so please be sure that you are signing in with complete information; this is especially important for GSRs/Alt GSRs so that your group maintains their active status and can vote):

Tahja C	Gsr woman in recovery group
Lisa G	Area office chairperson
Amanda M	GSR
Kenzie T	H&I chair
Paul M	PR, H&I
Brooke S.	Newsletter Chair, GSR for good morning group
Byron B	Outreach Chair & High Hopes GSR
M.S.	G.S.R.

Wanda W	GSR U GROW GIRL
Corey G	Vice Chair
Caity C	GSR Out in recovery
Dani T	
Vicky J	Area convention registration chairl
Donnetta. W	GSR
Robert S	NYE 25
Megan P.	PR Chair
Beth M	
DD	
Chris H	Spiritual Not Religious GSR, Website Updater
Fred P	GSR

There were a total of 34 individuals in attendance, and 17 groups represented. Please remember to use the [sign-in form](#) to mark your attendance at the meeting, including the group you represent (for GSRs). To vote, a group needs to have had a GSR present at two of the last three Area Service Committee meetings.

#### Minutes approved:

November minutes approved

#### New Group Recognition:

- New Group recognition **NONE**

#### New Group Service Representative(s):

- New GSR recognition **Amanda (Together We Can)**

#### Brief financial assessment from Treasurer:

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

Here are the tasks that were completed for the month of November:

The bank account beginning balance was \$10,761.88.

- PayPal (electronic) donations totaled: \$189.17
- Checks/money orders grp deposits totaled : \$565.00
- November **group donations totaled:** \$754.17

Interested members and groups can donate with PayPal to [coascna.treasurer@gmail.com](mailto:coascna.treasurer@gmail.com)

#### Account withdrawals/debits:

Expenses - Description	Amount	Paid To	Check number
Randy Birchfield - November rent	300.00	Randy Birchfield	1298
	\$ 300.00		

There ten (10) outstanding checks:

- ORSCNA August donation - check #1296 in the amount of \$91.98
- ORSCNA September donation - check #1299 in the amount of \$180.08
- Randy Birchfield – December rent – check #1300 in the amount of \$300.00
- Breezeline – check #1302 in the amount of \$116.80
- ORSCNA October donation - check #1303 in the amount of \$106.89
- Ohio Mutual – annual insurance – in the amount of \$401.00
- Paul Matherny - reimb. nacentralohio.org domain (WordPress receipt) - \$338.00
- Aaron Hurst – printing reimb. (H&I) - in the amount of \$63.75
- Lower Lights Church – ASC rent (Jan., Feb., March) - in the amount of \$60.00
- Randy Birchfield – January rent – check #1308 in the amount of \$300.00

Total amount of outstanding checks = \$1,958.50

November's statement ending balance \$10,761.88– \$1,200.00 = \$9,561.88 – outstanding checks (\$1,958.50) = \$7,603.38 actual bank balance.

The following items will be attached for record and attached to the minutes.

- Bank Statement for November 2024
- Account Log File
- Financial workbook
- Group Donations file

In loving service,

Janet B.W., COASCNA Treasurer

#### Unfinished Business:

- **NONE**

#### Agenda Business:

- Budgets and Check Requests:
  - Addithon- (amend \$500 previously approved to \$650, estimated \$80 total after food sales) **PASS (17:0:0)**
  - Outreach- \$900 for literature, \$100 for a learning day in April **(TABLED until Jan pending spreadsheet 16:1:0)**
  - Christmas Day event- \$410 for remaining cost of event **(PASS 17:0:0)**
  - Janet- \$14.75 (reimbursement for stamps; **PASS 17:0:0)**
- Elections:
  - **NONE**

- Motions
  - o 2024-08: (PASS 9:8:0)
  - o 2024-09: (FAIL 6:9:2)

Group Reports:

The meeting information is on the [COANA](#) website. Due to the limitations of our meeting space and policy stating that only prepared reports be included in the minutes, oral reports will not be included here. GSRs can submit written reports ahead of time ASC at [this link](#).

Please email any questions about the accuracy of meeting information or revisions needed due to closing or changes to a meeting to PR at [coascna@gmail.com](mailto:coascna@gmail.com).

Good Morning Group	coffe and Donuts 24/25 31/1	Attendance is good. No assistance needed. We are in need of an alternate secretary as of January 2025. We also need an alternate GSR. We especially need an alternate treasurer; our treasurers term is up in April. We are having coffee and donuts on December 24 th & 25th. Also on December 31 st & January 1 st . Please come join us and enjoy a meeting to start your day! It's a normal rotating format those days.
Trust the Literature	Normal meeting attendance is between 40-60 members each week and we have multiple home group members with significant clean time (especially women) who are available to sponsor new members. Our group made a \$15 donation through PAYPAL. Thank you!	
Meshugeneh		

Administrative Reports:

Chair Report: (James G)

December 2024

Good afternoon, everyone, thank you for being here for a monthly ASC meeting. Our next ASC meeting will be January 19 at 2 pm right here in the same location. At the time of this report our bank balance was \$10,761.88. I wanted to give thanks to our NA members for their willingness and commitment in making sure that this area has a place for us addicts to attend over Christmas and New Year holidays..

In Loving service,  
James G

### Vice Chair (Corey G)

Thank you all for being here today and for being of service to our area. The New Year's Eve ad-hoc committee has made a lot of progress on the event, which they will share on later during this meeting. Presently there are no updates for me to share with you all. Thank you and lets have a phenomenal meeting!

### Treasurer: (Janet)

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

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In loving service,

Janet B.W., COASCNA Treasurer

#### Vice Treasurer (OPEN)

**NONE**

#### Secretary: (Lis R)

I'm an addict called Lis, and I serve as secretary for this area. For GSRs and alternate GSRs, please make sure that I have your placards- hand those to me before you leave so that I can ensure stickers are updated for everybody. Make sure you sign in. I have names recorded, but I might not spell it right if I don't have a written record. I also might not have your contact info right, and might not have your contact info at all, if you're a new trusted servant. So make sure you're signing in, and we can get you the information from the minutes and the Area Service Committee if you have any problems. I have seen fewer bounces, so we're getting those cleared up. There are still some. If you do have any problems, please let me know. Happy to work through those with you as we've been moving forms online. Happy to point you in those directions as well because digital forms make it far easier for me to move things over and get rid of any errors with illegible handwriting. I appreciate the work that you all do to make this a great area to serve.

#### Vice Secretary (Tammy S)

"My name is Tammy. I'm your Vice Secretary. Thank you for your vote of confidence last month to vote being in this position, I hope to be a help to Lis and service to you when I do that, no matter." (as transcribed)

#### Regional Committee Member: (Lynette C-D)

Dear Family,

My apologies, the past few months have found me lacking in my responsibilities regarding submitting my COASCNA RCM Report to the Regional Secretary in a timely manner so they were not included in the October meeting minutes. And I'm not sure if I submitted my October ASC report as required as well. And seeing as I was out with severe back pain in November you would not have received a report from me.

Needless to say, I've not been at my best - since I've been in this position --in my report submission duties! I did speak to the Chair a few weeks ago who mentioned the PR Chair's concern about their information getting to the region. However, I explained that the issue was that the report apparently didn't get into the minutes in time – but the information was read at the meeting and was/is in the RCM report. Moving forward I will do my best to assure that the written reports are submitted in a timely manner – both at the region and at the area. Again, my sincere apologies.

Thank you for allowing me to serve in this position,

ILS

Lynette CD

RCM

Regional Committee Member Alternate (OPEN)  
NONE

Subcommittee Reports:

Convention Committee: (BEN L)  
VERBAL

Convention Treasurer: (Jarrod)

Financial statement attached (via Ben L)

Area Service Office (Lisa G):

Good afternoon family. We have been selling literature, answering the phones, connecting members to groups and resources, and providing other services to members and groups in our area. Our subcommittee meets the first Sunday of each month at 4PM via Google Meet; login details are on the web site.

Since the last ASC, the ASO sub-committee has:

- Continued to sell the 3 new NA items: the NA Survival Kit (\$24), the Basic Text NA mug (\$8), and the NA journal (\$17.50)
- Placed an order
- Confirmed which meetings are/are not meeting for the upcoming holiday Tuesdays and Wednesdays – please check the meeting schedule on the website for the most current information

We are in need of an **office volunteer** for 4-6P Tuesday evenings and pending/wait list **phone line volunteers** (allows us to quickly fill gaps when members complete or step away from their current phone line shifts). Please contact Lisa G. if interested.

Area service office hours and literature costs are available at [nacentralohio.org](http://nacentralohio.org). The website also denotes which holidays the ASO will not be manned for the remainder of 2024.

Here are some updated statistics and treasurer reporting for December report (November stats):

- Starting Balance: \$3,166.95
- Literature sales: \$931.24
- Actual amount received \$930.74
- Additional receipts: \$0.00
- Expenses: \$1,228.05
- Discrepancy between sale amount and amount received: -\$0.50 [there are sometimes differences between order total and money order amount]
- Square processing fees: \$17.36
- Number of sales: 32
- Treasurer workbook ending balance: \$2,869.94 [accounts for all pending deposits and checks]
- Month ending bank account balance: \$2,600.53 (from bank statement)
- Inventory: \$8,324.72 (from inventory document)
- Number of phone calls: 100 (from Breezeline call log)

If you need to reach **our service office** with any issues you may experience, please emailing us at [cbusofficeofna@gmail.com](mailto:cbusofficeofna@gmail.com), or call Lisa G. at 614.209.3327. If you have an update to group information, please email [coascna@gmail.com](mailto:coascna@gmail.com) to have the website and downloadable PDF updated.

The following treasurer documents have been provided to our area service committee secretary:

- o November 2024 Huntington Bank Statement
- o Service Office Treasurer Workbook
- o Service Office Account Log

In loving service,  
Lisa G. and the Area Service Office Committee

### Hospital and Institution (Kenzie):

Good afternoon!

We have a date for the H&I Jail Break Pancake Breakfast! Mark your calendars for April 5th. We have the flyer ready to be approved as well.

These are the facilities that are needing extra support:

- Women's Workhouse which is held the 2nd and 3rd Saturday at 12
- Franklin Medical (Men) which is held Tuesdays at 6:30
- Maryhaven (women) Wednesday at 7
- Franklin county I (JAK) (Men) which is held Tuesday 6:30
- CBCF (men) which is held Wednesday at 6:30
- White Light (men and women) which is held Tuesdays at 7



If you or anyone you know wants to get involved, please contact me at 614-204-375 or attend our next subcommittee meeting on January 5th from 2-3 at 1113 Parsons Ave public library. At our January subcommittee meeting, we will be serving breakfast. At this meeting we will be doing a little refresher on the do and don't when attending facilities and going over the importance of submitting panel leader reports. This is a perfect introduction to H&I for anyone who is curious about doing this service work. Please tell your friends.

#### Information Regarding Overlap with PR:

1. I did attend the PR meeting this month.
2. We have been attending the ODRC monthly call. Our panel coordinator (Klaudia) attended this month.
3. ODRC virtual meeting guidelines are almost done. PR and H&I will soon start a workgroup on building COASCNA virtual meeting policy and then building a plan to share with region.
4. ORW speaker jam happened on 12/13. (I will get feedback for next month on how it went)

Thanks!

Kenzie

[Newsletter \(Brooke S\):](#)

Please share to people to subscribe! [coascnanewsletter614@gmail.com](mailto:coascnanewsletter614@gmail.com)

## Outreach (Byron B):

### VERBAL

## Public Relations: (Megan P):

**Date:** 12/15/2024

**Chair:** Megan P.

**Last Subcommittee Meeting:** 12/1/2024

**Next Meeting:** 1/6/2025, 1 pm Parsons Library

### Check Requests:

Website \$338; Billboard \$2004

### Website Statistics:

- November - 2,933
- October - 2,894
- September - 3,749

### Projected January Check Requests:

- Post N' Pass Prize (\$150)

### Subcommittee Updates:

- The PR subcommittee voted on the social media policy and would like it reviewed by Area. A hardcopy and electronic copy will be presented at January's ASC.
- Subcommittee voted on 12/1 in favor of the motion for COASCNA to vote on submitting a motion to Ohio Region asking the body to co-sign Arizona Region's motion for WCNA to investigate the possibility to provide book length literature on prison tablets (as they only have access to IPs).

### *Post N' Pass*

- A number of homegroups participated. Deadline is the end of the year. Ben L. 's homegroup and I Can't We Can accepted a kit last month. Women in Recovery Group accepted, but were not able to schedule a poster drive and will be returning the kit. Never Alone Never Again is still in the lead.
- Next year, we will do this again, but provide kits at Area and at an event. We will work in tandem with Outreach.

### *OSU Med School*

- Nov 18 Presentation - Wayne S, Cherie S, Paul M, Megan P, John N
- Jan 6 Presentation - New members to shadow: Bobby W and Samantha R.

### *PI Community Tables*

- Reviewing Franklin County First Step Re-Entry Program (First Fridays).
- Katherine M. is creating an event list for 2025. NA members with event ideas, please reach out.

### *Billboards*

- The Alum Creek/Livingston Billboard that was live in July is still up! The South High / 104 Billboard was posted on 12/2!

### *NA Website*

- Izzy S., Katie S, and John O. will start an ad hoc committee to assist Chris H, the webmaster in making updates to nacentralohio.org.

#### *High School Presentations*

- The Subcommittee created a list of schools with the principal contact and an intro to NA email template. Jonathan emailed eight schools in the area.
- We've reached out to other NA Areas to see how they work with High Schools.

#### *PR with the Fellowship*

- PR Regional Discussion; COASCNA PR helped with the roll out of the PR Regional Newsletter that shares PR initiatives across the State.
- Our subcommittee is committing to helping with a PR Workshop at OCNA in May 2025.
- Asia Pacific Forum asked for COASCNA PR's experience working with the incarcerated. Paul M. will be joining the workgroup that has a goal to create two PSAs for the New Zealand incarcerated population.

#### *ODRC / ODRC Virtual Prison Meeting*

- ODRC leadership meeting: Guidelines are still in progress per ODRC leadership. ODRC inquiring about workshops on topics/steps.
- ODRC virtual prison meeting pilot: 9 Institutions in attendance. No new facilities or need to contact any Ohio Areas to notify attendance. 12-16 NA service members attended. Next Meeting is 12/03.
- 12/13: (Collaboration with H&I) ORW Speaker Jam; 210 residents, 12 staff, 7 NA members (Kelsey G, Jace H, Caity C, Paul M, Kat H, Lisa G.); Tip Sheet provided for accessing NA literature on tablets; Drawing for 20 NA books; At the end over 15 women commented, one sharing that she is up for release soon and was happy for the info and connection. Another resident said it was meaningful to see trans and LGBTQ people as part of the speaker jam (the importance of a diverse panel for events).

#### *Additional Projects:*

- Mini PR workshops before and after meetings to help inform and train NA members interested in being part of PR service.
- NA PSAs – emailed OSU Buckeye TV to inquire about NA PSAs.

#### **Subcommittee Project Overview:**

<b>Project</b>	<b>Summary</b>
Post N' Pass	A flier-drive contest for homegroups. Homegroups are encouraged to use the Post N' Pass kit to post as many PR pull tab flyers and business cards in their area. They report the number of locations and then pass the kit to another homegroup. Competed Homegroups: Aging in Recovery, U Grow Girl, Journey Continues, Out in Recovery, Never Alone, Never Again.
Health Care Professional Presentation - OSU	Monthly PI presentation to OSU 4th year med students/future doctors. The average class is approx. 25 students. The presentation is a powerpoint overview of the Narcotics Anonymous program followed by a variety of "mini" shares. The presentation is to inform health care

Medical School	professionals that NA is an accessible and credible program of recovery.
PI Community Tables	Setting up a table at a public event to provide information on Narcotics Anonymous. At least two trained members attend and have literature available. Corey G. created an event tracking sheet for the PR Subcommittee Google Drive.
Billboards	Billboards are a recommended way by the PR handbook to provide NA public information, including the website and phone number.
NA Website Survey	The PR subcommittee created a survey to get feedback from Central OH NA members to improve the website. Izzy S. will review the data and compile a "wish list" and work with the webmaster on the top 3-5 ideas. The survey is available on the homepage of nacentralohio.org.
High School Presentations	PR Subcommittee Members want to develop an NA presentation for High Schools so students and staff can know NA exists and access resources if/when needed.
Central Ohio PR Requests	Central Ohio PR receives requests by phone, email, and referrals from the office. Requests are from professionals seeking information on the NA program.
PR with the Fellowship	The Central OH PR Subcommittee goal is unity and sharing ideas. We connect with other PR service members to support one another in our efforts to share the message of NA.
ODRC (Ohio Department of Rehabilitation & Corrections) Monthly Leadership Meeting	Central OH PR & H&I meet with ODRC on a monthly basis to review open and potential projects. Projects include NA information on tablets, Re-Entry Tip Sheet, Virtual Meetings, ODRC Shout Outs, Speaker Jams, PI tables, and more. Consistent communication and discussion is imperative because it allows NA to provide public information, resources, and services to the incarcerated. One of the goals of PR in the PR handbook is to build trust and credibility with professionals in our Area.
ODRC Virtual Prison Meeting Pilot	The ODRC Virtual Prison Meeting Pilot is a virtual prison meeting started with the Allen Oakwood facility. The meeting is the 1st and 3rd Tuesday of the month. ODRC approves what facilities log-on, and if any of those facilities are outside the Central OH area, PR contacts those Areas. The goal for the virtual meeting pilot is to allow ODRC to develop a virtual meeting protocol. They needed to have a running meeting in order to understand what needs to be in the guidelines. After ODRC completes guidelines, it is best to move forward with "next steps" so this plan can be shared across the state of Ohio and ODRC professionals can discuss opportunities with their local NA service bodies. More information on next steps and the Virtual Prison Meeting Pilot can be found in the summary handout.

## Writing Steps for Recovery: (Aaron H)

"12/15/2024

Good afternoon NA family,

Happy holidays! I hope you all have a wonderful time with family and friends.

The WSR subcommittee meets during the PR subcommittee meeting; interested members can attend that meeting at the regularly scheduled time for updates.

Please have any members who are interested in participating in WSR contact the chairperson for more information:

Aaron H  
(614) 896-4138  
wsrnaoh@gmail.com  
aaronhnacolumbus@gmail.com

The WSR subcommittee is currently working on the following items:

Finding and onboarding more members who are willing to be partnered with inmates for step-working and general correspondence.

I also would like to ask for help in finding a vice-secretary for this committee. I am not able to significantly expand the committee's services without some additional assistance! Please let me know if you know of anyone who is interested and I would love to speak with them about it.

Thank you to Lisa G for volunteering to help with the committee!

Thank you all for your service to NA and please contact me if I can assist you.

In Loving Service,

Aaron H"

Ad-hoc Reports:

Addithon (OPEN):

Replaced with Christmas Day event (Tahja presenting)  
VERBAL

New Year's Eve (Robert S.):

VERBAL

Unity Day (OPEN):

NONE

Archives (Mark R):

Good afternoon family,

Phoenix has been beautiful since we've been here – sunny and 70's for the most part. Wish you all could be here!

It's taken a few weeks to get settled in, but I have been making some progress with getting the archives scanned in. I've gotten 1984 completed and have started on 1985. These older years are the hardest since most of the minutes contain numerous hand written reports that have to be scanned in separately and then combined into each month's minutes. Thank you for the opportunity to serve our area.

In loving service,

Mark R., Archives Ad-Hoc

#### Audits (Mark R):

NONE

#### OCNA FUNDRAISER (Laura P):

NONE

#### Nominations to Fill Open ASC Positions:

Current Open Positions:

Responsibilities described in the [area policy manual](#)

- *Vice Treasurer*
- *Alt RCM*

#### Nominations to Fill Open RSC Positions:

Current Open Positions:

- OCNA 41 Chair - No nominations made
- Public Relations Chair - No nominations made
- Vice-Webmaster - No nomination made

#### Sharing Session:

- NOTE: The Sharing Session is, by its nature, spontaneous and organic, with no previously prepared reports or materials (and policy states that "In order to be included in the minutes, reports must be neatly written or typed and submitted to the secretary via email or at the ASC meeting. 1. Forms will be provided by the Secretary each month for reports." Actions stemming from the Sharing Session are a part of Unplanned Business. If you know prior to the ASC meeting that you would like to request the body take a particular action, you can submit an item for inclusion in the agenda by completing the [Agenda Item Request](#) form. That and all other commonly used forms can be found on the [Forms Library](#).

#### Unplanned Business:

- **Motion 2024-10:** A motion to change the the convention's prudent reserve from it's current \$7000 to 75% of total convention intake starting with the 2026 convention and all future conventions and donating the remaining 25% to the ASC.

- Motion brought by the Convention committee (via Vicky J, and seconded by Joe S)
- Tabled until January; see information attached to the minutes email
- **Motion 2024-11:** A motion to have the COANA RCM ask that the Ohio Region support the Arizona region's motion to make book-length literature available on tablets for the incarcerated population.
  - For information on the current literature available on tablets, please see the [Ohio Region website](#).
  - For more information on the Arizona region's motion and support that it has garnered, please see the packet provided with the [Aging In Recovery motion](#).
  - Motion brought by Aging In Recovery GSR, seconded by James G
  - No change to policy or budgetary request, so no need to go back to groups-voted on by the GSRs still in attendance on the spot
  - **PASS (9:1:0)**
- **Motion 2024-12:** A motion to set up auto debit for the Breezeline bill for the office and hotline, so as to expedite the payment of the Breezeline bill and simplify the Area's accounting
  - Motion brought by Treasurer, seconded by James G
  - No change to policy or budgetary request, so no need to go back to groups-voted on by the GSRs still in attendance on the spot
  - **PASS (9:1:0)**

Pre-Agenda Business:

**NONE**

Adjournment:

Chair Adjourned the meeting with a moment of silence followed by the serenity prayer

Next ASC meeting: **19 January 2025 @ 2pm EST**

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants

**Administrative Committee**

Chairperson	James G	614-204-3432	Jtlgreen@yahoo.com
Vice-Chairperson	Corey G	614-390-0394	coreymgreen4@gmail.com
Secretary	Lis R.	(330) 541-5872	COASCNASec@gmail.com
Vice-Secretary	Tammy S	(614) 323-4681	tammyk054@gmail.com
Treasurer	Janet W.	614-506-0768	jbogin3@gmail.com
Vice-Treasurer	***OPEN***		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com
Regional Committee Member Alternate	***OPEN***		

**Subcommittee Chairpersons**

Area Office Chairperson	Lisa G	614-209-3327	<a href="mailto:lisagottmk@hotmail.com">lisagottmk@hotmail.com</a>
COACNA 31 Chairperson	Ben L	614-580-5128	blaceytape@aol.com
Hospitals & Institutions Chairperson	Kenzie T	614-204-3765	kenz823@icloud.com
Newsletter Chairperson	Brooke S	614-284-1856	coascnanewsletter614@gmail.com
Outreach Chairperson	Byron B	614-354-8701	<a href="mailto:outreach.nacolumbusohio@gmail.com">outreach.nacolumbusohio@gmail.com</a>
Public Relations Chairperson	Megan P.	614-600-6339	<a href="mailto:megpowell11@gmail.com">megpowell11@gmail.com</a>
Writing Steps in Recovery Chairperson	Aaron H	614-896-4138	aaronhnacolumbus@gmail.com
Archives	Mark R	614-270-1274	coasnaarchives@gmail.com



## COASCNA Activities Calendar for 2023-2024

### March, 2024

Sunday, March 17<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Quarterly subcommittee budgets due for April - June.
2. Unity Day Proposal Due
3. ASC shall conduct a bi-annual Area Service Inventory (*as outlined in “A Guide to Local Service”*) - Proposal due in April. (*Odd years*)
4. Voting on CAR motions (*even years only when WSC is held*)

### April, 2024

Saturday – Sunday, April 13<sup>th</sup> & 14<sup>th</sup> – ORSCNA Quarterly Meeting @ Location TBD

Sunday, April 21<sup>st</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Announcement of the election of COASCNA Trusted Servants in June
2. COACNA audit (*for the off years*)

### May, 2024

Sunday, May 19<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Nominations due for COASCNA Trusted Servant elections in June.

Friday – Sunday, May 10<sup>th</sup> – 12<sup>th</sup> – ORSCNA Spring Retreat @ Tar Hollow State Park – 16396 Tar Hollow Rd.

### June, 2024

Sunday, June 23<sup>rd</sup> – ASC Meeting (MOVED FROM JUNE 16<sup>th</sup> DUE TO FATHER’S DAY) – 2:00pm @ Lower Lights Church 1066 Bellows Ave and on

1. Elections of COASCNA trusted servants except Convention Chairperson.
2. Area Conscience for ORSCNA Trusted Servants nominations.
3. Quarterly subcommittee budgets due for July – September.
4. Form Addithon and New Year’s Eve ad hoc committees – proposals due at July ASC.

### July, 2024

Saturday – Sunday, July 13<sup>th</sup> – 14<sup>th</sup> – ORSCNA Quarterly Meeting @ Canton, Ohio

Sunday, July 21<sup>st</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. The records of the COASCNA General Fund will be audited by the Area Auditing Ad hoc Committee.
2. Form Audit Ad-hoc subcommittee to complete annual audit of COAONA account.
3. Addithon and New Year’s Eve proposals due.

### August, 2024

Sunday, August 18<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Results of the Audit of the COASCNA General Fund due (*The fiscal year of COASCNA extends July 1 through June 30*)
2. Results of the Audit of the COAONA account due
3. ASC Treasurer begins filings for IRS, State of Ohio, & Ohio Attorney General (*due by November 15<sup>th</sup>*)

### September, 2024

Sunday, September 15<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Quarterly subcommittee budgets due for October – December

October, 2024

Friday – Sunday, October 10<sup>th</sup> – 12<sup>th</sup> – ORSCNA 12<sup>th</sup> Step Retreat

Saturday – Sunday, October 15<sup>th</sup> - 16<sup>th</sup> – ORSCNA Quarterly Meeting @ Location TBD

Sunday October 20<sup>th</sup>- 2:00pm @ Lower Lights Church, 1066 Bellows Ave

November, 2024

Sunday, November 20<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. OCNA Fundraiser Ad-hoc subcommittee – proposal due at December ASC.
2. Annual Area Office insurance payment due.